

WORKING ON THE CAMP OPERATIONS CREW

1

You are an
advance team

2

Attend training with your
Camp Site Coordinator

3

Camp Operations is
physically strenuous

4

Rotate and support all
areas of Camp Operations

5

Help set up and staff the
Participant Finish Area on
Sunday morning & afternoon



You will start your Susan G. Komen 3-Day® journey on Thursday morning: On Thursday you will arrive at the All-Crew Kick-Off site to check in and begin work setting up the campsite. That night, you will sleep in camp and complete any additional set up responsibilities on Friday morning before the rest of the crew arrive.



Camp Site Coordinator: You will work most closely with the Camp Site Coordinator. He/she will train you on all camp operations and give your team direction throughout the weekend.



Physical requirements: You must be able to lift 40 pounds repeatedly throughout the weekend as well as bend, squat and reach consistently.

Camp Operations Rotations: Operations crew members will have station specialties, however, every operations crew member will have the opportunity to rotate through every station at least once during the weekend. Responsibilities include:

• **Camp Logistics:**

- Set up slumber party tents and pink sleeping tents, deliver tables and chairs around camp, set up tables and chairs in the dining area.
- Distribute and manage trash and recycling receptacles throughout camp.
- Ensure sanitary conditions in camp, especially during meal hours by emptying trash bags around camp and in the dining tent, as needed, and keeping the dining tables and dining tent clean and free of trash.

• **Gear & Tent:**

- Load, secure, transport, unload and organize all participants' gear. From the Opening Ceremony to camp on Friday and from camp to the Closing Ceremony on Sunday.
- Distribute and collect sleeping tents from all participants and crew members.
- Help walkers find their gear (bags may look alike).
- If there is inclement weather, load and secure participant gear and tents for safe keeping.

• **Hydration:**



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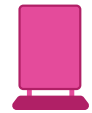
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- Set up, manage and break down the hydration stations at the Opening Ceremony and in camp.
- Ensure that hydration, towelette and portable toilet stations are stocked and tidy throughout the weekend.
- You will be filling jugs with ice, water and sports drink throughout the day. Jugs should be clearly labeled for walkers' convenience.
- Set up hydration stations for the Closing Ceremony.



• Signage:

- Set up and break down all banners and tripod holders for the Opening and Closing Ceremonies.
- Set up and break down all windmaster signs, banners and tripod holders at camp.
- Maintain all signage around camp throughout the event weekend.



Traffic Control:

- Work with Route Safety and Camp Operations to direct Opening Ceremony traffic.
- Deploy in pairs to designated hot spots around camp to monitor the flow of traffic in and out of the site.
- Focus on participants and vehicles in camp, maintain a safe traffic flow and manage parking lots and staging areas, while always keeping an eye on emergency vehicle access.
- Direct drivers to park according to the site plan or get clearance from the Command Center if you must deviate from the plan for any reason. Unauthorized vehicles must be cleared by the Command Center before entering camp.



Sunday, Day 3 Transition: Once camp is all packed, you will travel to the Participant Finish Area with the rest of your team. Once you arrive, your team will help set up and staff the area until day volunteers arrive.